


  
**STUDENT WITHDRAWAL FORM**

Student's Full Name	Date of Enrollment
Parent/Guardian Name	
Address	
Phone (Specify Cell, Home)	Texting Ok? Y/N
Email	

**Contract Termination Policy**

The Kidz Garden LLC offers contract childcare services. A 2-week notice must be given prior to terminating care. Any absence longer than 5 days without notice, is considered withdrawn and childcare services will be terminated. Services may be terminated by either The Kidz Garden LLC or enrolling parent/guardian by giving a two-week written notice. Changes to the contract by either party must be in writing and acknowledgement in writing by both parties at least two weeks before the desire change takes place. Parents that terminate care without notice will be held liable for two weeks of tuition, late payment fees and any other fees that are acquired while attempting to collect debt.

**Notice of Withdrawal**

I am hereby informing The Kidz Garden LLC of the withdrawal of my child. I understand that by filling out this form and returning it that I am officially withdrawing my child from The Kidz Garden LLC.

Date of last day student will attend is \_\_\_\_\_

**Exit Survey**

So that we may continue to improve, and make informed decisions about The Kidz Garden LLC, please take a moment to let us know why you have withdrawn your child.

I am withdrawing my student for the following reasons:

- School/Work scheduling conflicts
- We're moving
- Cost of tuition/monetary concerns
- Other: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Director Signature \_\_\_\_\_ Date \_\_\_\_\_